

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 7<sup>th</sup> September 2020 Virtual meeting</b>			
1.	<b>Attendees and apologies</b>			
	Circulation:	<p>Sarah Gibson (Chair)            Jim Lynch – Wiltshire Councillor            Johnny Kidney – Wiltshire Councillor            Trevor Carbin – Wiltshire Councillor            David Thomas, Andy Cadwallader – Wiltshire Highways            Ros Griffiths - Community Engagement Manager</p> <p>Bradford on Avon Town Clerk            Holt Parish Clerk            Limpley Stoke Parish Clerk            Monkton Farleigh Parish Clerk            South Wraxall Parish Clerk            Staverton Parish Clerk            Westwood Parish Clerk            Winsley Parish Council</p> <p>Sarah Carter, Anthony Smith – Wingfield PC            George Mumford – Westwood PC            Matthew Midlane, Liz Watts – Monkton Farleigh PC            Trevor Bedeman – Streets Ahead            Ian Barnes – Limpley Stoke PC            John Barnes – Winsley PC            Dom Newton – Bradford on Avon TC            Bella Walker – South Wraxall PC</p>		

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2.	<b>Notes of last meeting</b>		
		Previously circulated	
3.	<b>Financial Position</b>		
		<p>Current amount available including contributions £18,705            Current spend &amp; commitments £11,344            Current remaining budget £7,361</p> <p>Leaving a budget of £7,361</p> <p>Allocations made at meeting            Stowford Manor Farm £1433            Limpley Stoke Woods Hill £2000 20/21 &amp; £2000 21/22 (to be revised once detail estimate done)            Monkton Farleigh speed limit assessment £1250</p> <p>Leaving a budget of £2,678</p>	

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<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Wingfield Church Lane	<p>PC have approved form of calming features &amp; 20mph speed limit. Cost estimate provided to PC. PC have confirmed that they want to proceed with scheme. First stage is formal TRO advert. Scheme estimate is £8369. PC have 50% local funding £4185.</p> <p>Group agreed that scheme should move to TRO stage and support full scheme in principle. Initial funding requirement £2000 (CATG 50%, PC 50%)</p> <p>TRO advert complete 36 items of comment received of which 30 points of support &amp; 18 points of objection are made. Cabinet Member report required to allow decision to be made.</p> <p>Cabinet Member report written and submitted. Recommendation to proceed with 20mph speed limit but put traffic calming measures on hold. Cost reduction likely.</p>	<p>Implement speed limit when approved by Cabinet Member</p>	DT
b)	Wingfield A366	<p>Stowford Manor Farm. Sign &amp; road marking proposal and cost estimate with PC. Approx value £4300.</p> <p>PC have decided to go ahead with signing scheme in advance of any Planning Application from Land owner. Land Owner to be requested to make contribution commitment in writing prior to ordering works. JK to action.</p> <p>Sign face legend to be agreed. Prelim design used legend 'Manor Farm Rural Enterprise Centre'. PC to consider.</p> <p>Funding now agreed. 1/3 split. PC/CATG/bryant</p>	<p>JK to speak to Tony Smith to agree sign face legend.</p> <p>DT then issue works order.</p>	<p>JK</p> <p>DT</p>

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c)	Holt	Village Gates £4562 Granite setts at mini rbt £4727 Mini rbt central island alterations £3605  All works complete. Funding contribution received.		
d)	Bradford on Avon	Lower Woolley Street – request for amendments to No entry and Access Only signs. Estimate was £2226.  All works complete. Funding contribution received.		
e)	Upper Westwood	Request for additional speed limit repeater signs Proposals send to PC and approved. Estimate £475. 50% contribution from PC.  All works complete.	Funding contribution invoice to be raised.	DT
f)	Bradford on Avon Whitehill	DN raised Whitehill and asked that solutions to access be revisited.  Scheme included in wider Town Centre experimental measures.	No further action	
<b>5.</b>	<b>Other schemes for action but not yet a priority</b>			
a)	Turleigh Hill / Belcombe	Area for investigation now covers length from Avoncliffe junction up to 30mph terminal point.  Parish Steward has undertaken some foliage clearance but has reported that the footway has no underlying structure and needs full reconstruction with new kerbs. This is outside the scope of the Area Highways budget.	Action – SG & DN to visit site	SG & DN
	<b>Substantive schemes</b>			

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a)	Winsley Hill. At Canal Bridge	<p>PC have requested provision of double yellow lines east of bridge. Additional funding may be required as TRO process needed. Agreed that this can be looked at after monitoring to assess impact. Parking of vehicles on the widened footway during busy periods has been noted.</p> <p>DYL solution now agreed. Extent of DYL's to be determined. Work to be added to Network Management team programme so no cost to CATG.</p>	DT to chase timeline from Network Management team	DT
b)	Station approach – Bradford on Avon	<p>Revised proposals agreed by Town Council. Estimate stands at £61,356 Substantive bid application form submitted. Local contribution of £2,500 from B on A TC, £2,500 from CATG</p> <p>Substantive bid successful. Detail design complete. Scheme is included in 2020/21 works programme but timeline currently unknown.</p>	DT to advise programme when agreed with Ringway.	DT
<b>6.</b>	<b>Other Ongoing Issues</b>			
a)	Bradford on Avon	<p>Trowbridge Road – kerb / footway overruns – Works now included in pedestrian crossing scheme funded through School Travel Plan. Works delayed due to difficulties with working methods (road closures).</p> <p>Works currently underway. Completion due 11<sup>th</sup> September.</p>		
b)	Bradford on Avon	<p>Taking Action on School Journeys - Bath Road signal controlled pedestrian crossing.</p> <p>Works complete but some remedials required.</p>		

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7.	New items			
	South Wraxall PC Bella Walker	Visibility improvements at crossroads over the B3109 between Lower South Wraxall and Ellbridge	DT to set out visibility splay to allow BW to assess impact on adjacent field. If agreed then land to be taken into Highway under free dedication	DT
	Limpley Stoke PC Ian Barnes	Experimental closure of Woods Hill at junction with A36. Monitoring before and after will be required. Being progressed by PC. Funding for scheme agreed in principle pending detail design and cost estimate. May be split over financial years. JK advised that he is speaking to Highways England about improvements to the signals at Limpley Stoke viaduct to help right turn manoeuvres onto the B3108.	DT to prepare detail design, cost estimate and draft traffic regulation order.	DT
	Wingfield PC Sarah Carter	Renewal of footway at former Council Houses on B3109. Previous cost estimate £8466. AC advised that location is not a priority for routine maintenance.	DT to prepare revised cost estimate.	DT
	Holt PC	Improvements and widened footway at junction of B3107 and east exit to The Midlands	TC to discuss with PC to establish more detail of request.	TC
	Monkton Farleigh PC Liz Watts	Speed limits in the village. LW presented case for lower speed limits in village. DT advised of adopted process of using Atkins for a speed limit assessment. Cost is £2500. Funding agreed in principle 50/50 PC & CATG	LW / MM to discuss further at Parish meeting.  DT to provide terms of reference that Atkins use	LW / MM  DT

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	Bradford on Avon Trevor Bedeman Streets ahead	Feedback on BoA Social distancing scheme – Brief discussion on current position and upcoming refinements took place. Concerns about Whitehill discussed and options to ease access for 25b.  Berryfield Road – Action rests with Residents Group.	SG / DN to go back to resident	
	Bradford on Avon and Westwood Sarah Gibson	Ann Seewoods bollards on Coppice Hill was discussed.  Horse warning signs on Vinyards Road, Westwood	SG to arrange site visit  Action passed to PC to consider and feedback	
	Winsley Issues Johnny Kidney	JK set out current community actions. Priority is Dane Rise & Tynning Road junctions and identification of low cost measures. DT to continue to offer advise prior to bringing forward to CATG.		
8.	<b>Any Other Business:</b>	IB asked where details of forward maintenance programmes could be found. Use this link <a href="https://www.wiltshire.gov.uk/highways-asset-management">https://www.wiltshire.gov.uk/highways-asset-management</a>  TC asked about suggestions submitted for improved walking & cycling routes from Holt to Staverton. DT advised this sits with the Transport Planning Team for action.  TC asked about footway repairs at Leigh Road Holt. AC advised this work will be undertaken shortly.		
9.	<b>Date of Next Meeting: 21st December, County Hall at 4pm or online</b>			

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### Highways Officer – David Thomas

#### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

#### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

#### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

#### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### **6. Safeguarding implications**



